

---

**HDP MASON HOUSING CORPORATION**

*A California Nonprofit Public Benefit Corporation*

**SPECIAL MEETING AGENDA**

Special Meeting of the Board of  
Directors of HDP Mason Housing  
Corporation

**9:00 a.m., January 23, 2025**

1122 Broadway, Fourth Floor Conference Room  
San Diego, California 92101

**Chair Lisa Jones**  
**Vice Chair Gary Gramling**  
**Board Member Ryan Clumpner**  
**Board Member Sean Elo-Rivera**  
**Board Member Eugene “Mitch” Mitchell**

**The HDP Mason Housing Corporation Board of Directors meets in person. Members of the public who wish to provide Non-Agenda Public Comments or comments on items on the agenda should attend the meeting in person and complete and submit a written speaker slip on the day of the meeting before the item on which they wish to speak is called. Public Comments may also be submitted in writing, as described at the end of the agenda.**

**ADDITIONAL INFORMATION ABOUT HOW TO PARTICIPATE IN THIS MEETING IS PROVIDED AT THE END OF THE AGENDA**

**REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR TRANSLATION ACCOMMODATIONS**

The Americans with Disabilities Act (ADA) requires accommodations for individuals with disabilities. These may include making agenda information available in other formats and disability-related modifications or accommodations needed to help with meeting participation—including different ways to see meetings and offer public comment. To request accommodations, please contact the San Diego Housing Commission’s (Housing Commission’s) Communications and Government Relations Division at (619) 578-7550 (voice), (619) 398-2440 (TTY) or by email at [SDHCdocketinfo@sdhc.org](mailto:SDHCdocketinfo@sdhc.org). Please submit your request at least three business days before the date of the HDP Mason Housing Corporation (HDP Mason) Board of Directors (Board) meeting. HDP Mason is committed to resolving accessibility requests quickly to maximize accessibility.

Public comments may be made in any language. HDP Mason may be able to provide services to translate public comment into English. To request translation services, contact the Housing Commission’s Communications and Government Relations Division at (619) 578-7550 (voice), (619) 398-2440 (TTY) or by email at [SDHCdocketinfo@sdhc.org](mailto:SDHCdocketinfo@sdhc.org). Please submit your request at least three business days before the date of the HDP Mason Board of Directors meeting. HDP Mason is committed to addressing language translation requests quickly to maximize public participation.

Los comentarios públicos pueden ser en cualquier idioma. HDP Mason podría brindar servicios de traducción al inglés. Para solicitar servicio de traducción, póngase en contacto con el Departamento de Comunicaciones y Relaciones Gubernamentales de la Comisión de Vivienda de

San Diego al (619) 578-7550 (voz), (619) 398-2440 (TTY) o por email a [SDHCdocketinfo@sdhc.org](mailto:SDHCdocketinfo@sdhc.org). Favor de hacer su solicitud con por lo menos tres días laborales de anticipación antes de la fecha de la sesión de la Mesa Directiva de HDP Mason. HDP Mason se compromete a responder a las solicitudes de traducción rápidamente para maximizar la participación pública.

## **ITEMS**

**10**     **CALL TO ORDER**

**20**     **NON-AGENDA PUBLIC COMMENT**

**30**     **HDP MASON BOARD MEMBER COMMENTS**

**40**     **HDP MASON BOARD CHAIR COMMENTS**

**50**     **APPROVAL OF THE MINUTES**

Approval of the June 13, 2024, [Minutes](#)

## **ADOPTION AGENDA**

**100**    **[HDPM25-001 Approve the Appointment of a Member of the Board of Directors of HDP Mason Housing Corporation](#)**

That the HDP Mason Housing Corporation Board of Directors (Board) take the following actions:

- 1) Approve the appointment of City of San Diego Councilmember and Housing Authority of the City of San Diego Member (Councilmember/Housing Authority Member) Sean Elo-Rivera as a member of the HDP Mason Board of Directors.
- 2) Find that the foregoing action just and reasonable as to HDP for purposes of California Corporations Code Section 5234.

**101**    **[HDPM25-002 Authorize a Signatory for Documents for HDP Mason Housing Corporation](#)**

That the HDP Mason Housing Corporation (HDP Mason) Board of Directors (Board) take the following actions:

- 1) Authorize Colin Miller, HDP Mason's Senior Vice President, subject to the supervision or direction of the HDP Board of Directors and the President of the Corporation, to execute any and all documents (a) necessary to secure ownership or financing of real property (including, but not limited to Purchase and Sales Contracts, Escrow Instructions, Assignments of Purchase and Sales Contracts, and Amendments and Extensions of said documents); (b) necessary for the operation of the residential properties owned or to be owned by the Corporation in the normal course of business; or (c) welfare exemption application.
- 2) Rescind the authorization for Deputy CEO Jeff Davis to execute documents (a) necessary to secure ownership or financing of real property (including, but not limited to Purchase and Sales Contracts, Escrow Instructions, Assignments of Purchase and Sales Contracts, and Amendments and Extensions of said documents); (b) necessary for the operation of the residential properties owned or to be owned by the Corporation in the normal course of business; or (c) welfare exemption application.
- 3) Find that the foregoing action just and reasonable as to HDP for purposes of California Corporations Code Section 5234.

**102 [HDP25-003 Mason Hotel 2025 Property Budget](#)**

That the HDP Mason Board of Directors (Board) take the following actions:

- 1) Approve the 2025 Property Budget for Mason Hotel, a 17-unit affordable housing development for individuals with low income at risk of homelessness.
- 2) Find that the foregoing transactions are just and reasonable as to HDP Mason for purposes of California Corporations Code Section 5234.

**Informational Reports**

**[HDP25-004 2023 HDP Mason Financial Statements](#)**

**[HDP25-005 Third Quarter 2024 Financials for HDP Mason Housing Corporation](#)**

**[HDP25-006 Third Quarter 2024 Property Budget-to-Actual Report](#)**

**HOW TO SPEAK TO A PARTICULAR ITEM OR  
DURING NON-AGENDA PUBLIC COMMENT:**

Members of the public shall be given the opportunity to address the HDP Mason Housing Corporation (HDP Mason) Board of Directors (Board). The HDP Mason Board Chair may reduce the amount of time available to each speaker to appropriately manage the meeting and ensure HDP Mason Board has time to consider all the agenda items. A member of the public may only provide one comment per agenda item.

**In-Person Comment on Agenda Items**

Each speaker must fill out a written request (speaker slip) at the meeting at which the speaker wishes to speak, indicating which item they wish to speak on. Speaker slips may not be turned in before the day of the meeting or after the in-person testimony.

Speakers will be called up to approach the podium and will be asked to state who they are representing if they represent an organization or another person.

For discussion and information items, each speaker may speak up to three minutes. The HDP Mason Board Chair may change this for meeting management purposes. The HDP Mason Board Chair may also limit organized group presentations of five or more persons to 15 minutes or less.

**Non-Agenda Public Comment**

Every agenda for an HDP Mason Board meeting shall provide time on the agenda for members of the public to address the HDP Mason Board on items that are not on the agenda but are within the HDP Mason Board's jurisdiction. To ensure that the HDP Mason Board has time to consider all agenda items, Non-Agenda Public Comment will be as follows:

Each speaker will be limited to three minutes.

Speakers may not give their time to other speakers.

If there are eight or more speakers on a single issue, the maximum time for the issue will be 24 minutes.

The speaking order generally will be determined on a first-come, first-served basis. However, priority may be given to speakers who did not provide public comment during Non-Agenda Public Comment at the last regularly scheduled HDP Board meeting.



A member of the public may only provide one non-agenda comment per agenda.

Each speaker who wishes to address the HDP Mason Board must fill out a written request (speaker slip) at the meeting at which the speaker wishes to speak. Speaker slips may not be turned in before the meeting date or after completion of in-person testimony.

Speakers will be called up to approach the podium and will be asked to state who they are representing if they represent an organization or another person.

### **Written Public Comment**

#### Webform

Public Comments may also be submitted using the [webform](#). Comments received by 4 p.m. the business day before the HDP Mason Board meeting date will be distributed to the HDP Mason Board members and posted on Housing Development Partners' (HDP) website with the meeting materials. All webform comments are limited to 1,250 characters (approximately 200 words). If you have an attachment to your comment, you may send it to [sdhcdocketinfo@sdhc.org](mailto:sdhcdocketinfo@sdhc.org), and it will be distributed to the HDP Mason Board members. Comments received after 4 p.m. on the business day before the meeting date will be submitted into the written record for the relevant item.

#### U.S. Mail

Instead of submitting written comments through the webform, you may submit by U.S. mail. Please include on your written comments whether you are submitting Non-Agenda Public Comment or which Agenda item your comments relate to. Mail your comments to: HDP Mason Housing Corporation (HDP Mason), San Diego Housing Commission, Attention Scott Marshall, 1122 Broadway, Suite 300, San Diego, CA 92101. Materials submitted by U.S. Mail must be received no later than one business day before the meeting to be distributed to the HDP Mason Board Members. Comments received by U.S. Mail after one business day before the meeting will be submitted into the written record for the relevant item.

#### Drop-off at Housing Commission Offices

Instead of submitting written comments through the webform or by U.S. mail, you may hand-deliver written comments to HDP Mason at the San Diego Housing Commission's offices by leaving them with the reception desk on the first floor at 1122 Broadway, San Diego, CA 92101. Office hours are weekdays, 9 a.m. to 4 p.m., except for alternating Fridays, as shown on the Housing Commission's website at <https://sdhc.org/about-us/contact-us/>. Please include on your written comments whether you are submitting Non-Agenda Public Comment or which Agenda item your comments relate to. Please also write, "HDP Mason Board of Directors Public Comment," "Attention: Scott Marshall, Communications and Government Relations," and the meeting date.

### **Meeting Video**

The public may view HDP Mason Board meetings through the livestreaming video link provided on HDP's website for the specific meeting date. Click "Video" beside the Agenda for the meeting date at <https://hdpartners.org/board-of-directors/meetings/>