

## MINUTES

**HOUSING DEVELOPMENT PARTNERS (HDP) OF SAN DIEGO  
MINUTES FOR THE SPECIAL MEETING OF THE  
HDP AUDIT COMMITTEE MEETING  
JUNE 29, 2021**

### **ATTENDANCE**

Present:

Chair Roberta Spoon

Committee Member Gary Gramling

Executive Vice President, Real Estate Emily Jacobs

Richard C. Gentry

Tracey McDermott

Chuck Christensen

### **CALL TO ORDER**

Chair Roberta Spoon called the meeting to order.

### **NON-AGENDA PUBLIC COMMENT**

There was no non-agenda public comment.

### **I. APPROVAL OF THE MINUTES**

The minutes of the HDP Audit Committee's Regular Meeting of June 26, 2020, were approved on a motion by Chair Spoon, seconded by Committee Member Gramling, and passed by a vote of 2-0.

### **II. INDEPENDENT AUDITOR'S REPORT**

Ahamadou Bocar and Lisa Schoepflin of CohnReznick LLP presented the independent auditor's report.

### **III. CHIEF FINANCIAL OFFICER'S SUMMARY REPORT**

HDP Chief Financial Officer (CFO) Tracey McDermott presented the CFO's summary report.

## **ACTION ITEMS**

### **IV. Approve the 2020 Housing Development Partners of San Diego Consolidated Financial Statements prepared by CohnReznick LLP.**

Motion by Committee Member Gramling to approve the 2020 Housing Development Partners of San Diego Consolidated Financial Statements prepared by CohnReznick LLP. Seconded by Chair Spoon and passed by a vote of 2-0.

### **CONFLICT DISCLOSURE STATEMENT:**

Two San Diego Housing Commissioners (Commissioners), Stefanie Benvenuto and Eugene “Mitch” Mitchell, and Interim President & Chief Executive Officer (CEO) of the San Diego Housing Commission, Jeff Davis, are each directors of Housing Development Partners (“HDP”), a California nonprofit public benefit corporation qualified as an Internal Revenue Code Section 501(c)(3) corporation for federal purposes. Any Commissioner, who is also a director of HDP as of the date of this staff report, and Interim CEO Davis have no conflict of interest as discussed below.

The Commissioners and Interim CEO Davis receive no compensation for their service on the HDP’s Board of Directors and/or as officers of HDP. Pursuant to the provisions of Government Code Sections 1091.5(a)(7) and 1091.5(a)(8), the Commissioners and Interim CEO Davis each have a “non-interest” as described in Government Code Section 1091.5 for purposes of their action on Housing Commission matters associated with this matter, if any. This disclosure shall be incorporated into the record of the San Diego Housing Commission, if and when this matter is heard by the Commission.

Further, as members of the Board of Commissioners of the Housing Commission, the Commissioners are legally entitled to vote and be counted for quorum purposes in this HDP matter. Further, Mr. Davis is not compensated by HDP and he sits on the Board of Directors of HDP. He is legally entitled to vote and to be counted for quorum purposes for this HDP matter.

None of HDP’s board members has a financial interest in this action item that would legally preclude their participation under the provisions of Government Code Sections 1090 and/or 87100 et. seq. Further, the Housing Commission is a public agency and the Commissioners are not compensated for their service as Commissioners of the Housing Commission. Further, Mr. Davis’s compensation from a public agency, the San Diego Housing Commission, is a non-interest under the provisions of Government Code Section 1091.5(a)(9) as well as for the purposes of Government Code Section 87100 et. seq. Mr. Davis’s compensation with SDHC is not a financial interest that would, in any way, preclude him being counted for quorum purposes or voting on these matters before HDP.

Further, to the extent that HDP is a public agency for local Ethics Ordinance purposes, neither the Commissioners nor Director Davis have any conflicts of interest under the local ethics ordinance that would preclude their, or any of their, actions in this matter or from being counted for quorum purposes. This disclosure shall be and is hereby documented in the official records of the HDP. Similar disclosures will be made in the records of the San Diego Housing Commission, if and when this matter is heard by the Commission.

### **MUTUAL DIRECTORS STATEMENT:**

To the extent that Commissioners may be considered to be “directors” of the San Diego Housing Commission for purposes of California Corporations Code Section 5234 and, hence, common directors with HDP, a vote on this matter should incorporate a finding that these transactions are just and reasonable as to HDP.