AGENDA
Annual Meeting of the Board of Directors of
HDP Mason Housing Corporation
11:00 am, December 10, 2021
Video Conference

COVID-19 PUBLIC SERVICE ANNOUNCEMENT

Until further notice, Housing Development Partners (HDP) and HDP Mason Board of Directors (Board) meetings will be conducted pursuant to the provisions of California Government Code section 54953(e), added by Assembly Bill 361, which allows the Housing Commission to use teleconferencing and to provide the public an opportunity to address the Housing Commission Board via a call-in option or an internet-based service option, during a proclaimed state of emergency when measures to promote social distancing are in effect or the HDP and HDP Mason Board have determined meeting in person would present imminent risks to the health or safety of attendees. The San Diego City Council on November 2, 2021, declared a continuing state of local emergency regarding the COVID-19 pandemic.

During the current State of Emergency and in the interest of public health and safety, most—and most likely all—of the HDP and HDP Mason Board Members, General Counsel and staff will be participating in HDP and HDP Mason Board meetings by video conference. There will be no members of the public in attendance at the HDP and HDP Mason Board meetings. We are providing alternatives to in-person attendance for viewing and participating in HDP and HDP Mason Board meetings.

In lieu of in-person attendance, members of the public may participate and provide comments in the following manner:

Phone-in Testimony

When the comment period for Non-Agenda Public Comment is introduced, or when the comment period is introduced for the specific Agenda Item on which you would like to comment, please call the following toll-free number: (833) 610-2513. Wait until you are called upon to speak. Then state your name for the record and the item you are commenting on, and make your comments within the time allotted by the HDP and HDP Mason Board. When your time has ended, please hang up your call. If you wish to speak on other items on the Agenda or for other comment periods, please call back when those items or comment periods are introduced. Please monitor the meeting through livestreaming on the Housing Commission’s website. Click on “Watch the Video” on the HDP web page on the Housing Commission’s website: https://www.sdhc.org/about-us/housing-development-partners/

Written Comment Through Webform

Written Comment on Agenda Items must be submitted using the HDP and HDP Mason Board meeting public comment form (https://www.sdhc.org/hdp-board-agenda-comment-form/) and indicating the agenda item number for which you wish to submit your comment. Only comments submitted no later than 4 p.m. the day prior to the meeting using the public comment webform will be eligible to be read into the record. If you submit more than one form per item, only one will be read into the record. All other comments submitted, including those received after 4 p.m. the day prior and before 8 a.m. the day of the meeting, will be provided to the HDP and HDP Mason Board members and posted online with the meeting materials. All comments are limited to 1,250 characters (approximately 200 words).
Comments submitted after 8 a.m. the day of the meeting but before the item is called will be submitted into the written record for the relevant item.

**Non-Agenda Written Public Comment** must be submitted using the HDP and HDP Mason Board meeting public comment form ([https://www.sdhc.org/hdp-board-agenda-comment-form/](https://www.sdhc.org/hdp-board-agenda-comment-form/)), checking the appropriate box, no later than **8 a.m. the day of the meeting** to be eligible to be read into the record. The first 30 comments received by 8 a.m. will be read into the record. The maximum number of comments to be read into the record on a single issue will be 16. All other comments submitted, including those received after 8 a.m. the day of the meeting, will be provided to the HDP and HDP Mason Board members. All comments are limited to 1,250 characters (approximately 200 words).

**Viewing the Meeting**

The public may listen to the HDP and HDP Mason Board meetings through livestreaming on the Housing Commission’s website. Click on “Watch the Video” on the HDP web page on the Housing Commission’s website: [https://www.sdhc.org/about-us/housing-development-partners/](https://www.sdhc.org/about-us/housing-development-partners/)

<table>
<thead>
<tr>
<th>Assistance for the Disabled:</th>
<th>Agendas, reports and records are available in alternative forms upon request. Please call the Housing Development Partners Docket Coordinator at least five days prior to the meeting at (619) 889-7560 (voice) or (619) 398-2440 (TTY).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Questions Regarding Agenda Items:</td>
<td>For specific questions regarding any item on the HDP agenda, please contact Aliscia Anderson at (619) 578-7486.</td>
</tr>
</tbody>
</table>

1. Call to Order
2. Public Comments
3. Approval of Minutes of the December 10th, 2020 Board Meeting
4. Determination by Chair of Consent Agenda
5. Chair – Comments
6. Board of Directors – Comments

**Action Items**

7. Authorization for Signatories
   a. Authorize Emily Jacobs, as Executive Vice President of HDP, and Suket Dayal, as Executive Vice President of HDP, subject to the supervision or direction of the Board of Directors and the President of the Corporation, to execute any and all documents (a) necessary to secure ownership or financing of real property (including, but not limited to Purchase and Sales Contracts, Escrow Instructions, Assignments of Purchase and Sales Contracts, and Amendments and Extensions of said documents), (b) necessary for the operation of the residential properties owned or to be owned by the Corporation in the normal course of business, or (c) welfare exemption application;

   b. Authorizes any and all actions heretofore taken by any officer of the Corporation (and any person acting on behalf of or under the direction of such officer) in connection with any transaction or objectives approved in any or all of the foregoing resolutions, and all transactions related thereto, are hereby approved, ratified and confirmed in all respects; and any and all actions hereafter taken or to be taken by any such officer in furtherance of the objectives of any or all of the foregoing resolutions are hereby authorized, approved and ratified in all respects; and
c. Appoint Emily Jacobs and Suket Dayal as Executive Vice Presidents of HDP.

8. Approve the 2022 Board Meeting Schedule
   a. Thursday, December 15, 2022

9. Approve the 2022 Property Budget

Informational Items

10. Resignations – Tracey McDermott and Roberta Spoon
11. HDP Mason Housing Corporation 2020 Audit
12. Q3 HDP Mason Corporate Financials
13. Q3 Property Budget to Actual
14. Adjournment

Next regularly scheduled meeting (subject to Board Approval): Thursday, December 15, 2022